

The Bridge Tutorial

Weather & Closures Policy

2026-2027 Academic Year

Macon Road Baptist Church

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Policy Overview

The safety of our students, families, and staff is our top priority. When inclement weather or other emergency situations arise, The Bridge Tutorial will make decisions regarding closures and schedule changes based on safety considerations and local conditions.

This policy outlines how closure decisions are made, how families will be notified, and what procedures to follow when classes are cancelled or delayed.

Weather-Related Closures

Decision-Making Process

The Bridge Tutorial Director will monitor weather conditions and road safety in consultation with local authorities and the host church. Decisions regarding weather closures will be made with the safety of all families traveling to and from Arlington in mind.

Factors considered in closure decisions:

- Road conditions and travel safety in the Arlington/Memphis area
- Current and forecasted weather conditions
- Parking lot and campus accessibility
- Building safety and utility availability
- Ability of staff and tutors to safely reach campus

Types of Weather Events

The Bridge Tutorial may close or delay classes due to:

- Winter weather: Ice, snow, or freezing rain creating hazardous driving conditions
- Severe storms: Tornado warnings, damaging winds, or flooding
- Extreme temperatures: Dangerously cold or hot conditions affecting building operations
- Poor air quality: Conditions that may affect health and safety

Important Note: The Bridge Tutorial operates independently from local school district closure decisions. While we may consider area school closures in our decision-making, we will make our own determination based on conditions relevant to our campus and families.

Emergency Closures

In addition to weather-related closures, The Bridge Tutorial may close due to other emergency situations:

- Building or facility emergencies (power outage, water main break, HVAC failure, etc.)
- Public health concerns or directives
- Local or regional emergency declarations
- Any other circumstance that compromises the safety or welfare of students and staff

Notification Procedures

How Families Will Be Notified

When a closure or delay is necessary, The Bridge Tutorial will notify families through multiple channels to ensure everyone receives timely information:

Primary Notification Methods:

1. Email: Sent to all registered family email addresses

Ensure your email address is current in the parent portal and check your spam/junk folders for Bridge communications

2. Website: Posted on thebridgetutorial.com homepage

A banner notification will be displayed prominently on the website

3. Text/Phone: Emergency contact numbers (when available)

Keep phone numbers updated in your registration information

4. Social Media: Posted on Bridge Tutorial social media accounts

Follow us for updates and announcements

Timing of Notifications

We will make every effort to notify families as early as possible when closure decisions are made:

- Evening Before: When possible, decisions will be made by 8:00 PM the night before classes
- Morning Of: If conditions develop overnight, notification will be sent by 6:30 AM
- During Class Day: In rare cases of rapidly developing conditions, families will be notified immediately with instructions for early dismissal

Family Responsibility: Even when Bridge is in session, families should use their own judgment about whether travel conditions are safe for their situation. If you determine it is unsafe to travel to Bridge, please follow standard absence notification procedures and contact your student's tutors.

Types of Schedule Changes

Full Day Closure

All classes for the entire day are cancelled. The building will be closed and no students or staff should come to campus.

Notification will clearly state: 'The Bridge Tutorial is CLOSED today, [date]. All classes are cancelled.'

Delayed Start

Classes begin later than the usual 8:30 AM start time to allow for improved travel conditions or facility preparations.

Possible delay scenarios:

- Two-Hour Delay: First period begins at 10:30 AM; all other periods shift accordingly
- Afternoon Classes Only: Morning classes (Periods 1-2) cancelled; afternoon classes (Periods 3-4) proceed as scheduled starting at 12:15 PM

Delayed start notifications will specify the new start time and which periods are affected.

Early Dismissal

In rare cases of rapidly deteriorating conditions during the class day, an early dismissal may be necessary. Families will be contacted immediately with instructions for picking up students.

Students will remain under staff supervision until all families have been contacted and students are safely picked up or released to drive themselves home.

Make-Up Policy for Weather Closures

The Bridge Tutorial understands that missed class time affects student learning and tutor planning. Our make-up policy for weather-related closures is designed to balance educational continuity with practical constraints.

Built-In Weather Days

The Bridge Tutorial academic calendar includes buffer days to account for potential weather closures. These built-in days help ensure we can complete the planned curriculum even with occasional closures.

Individual Tutor Decisions

Each tutor will determine the best approach for their specific classes based on:

- Number of days missed
- Course content and pacing requirements
- Available make-up dates
- Student and family availability

Possible make-up approaches:

- Scheduled make-up day: An additional class day added to the calendar
- Adjusted curriculum: Tutor modifies pacing to cover essential material within remaining class time
- Virtual instruction: Online materials or recorded lessons provided (when feasible)
- Additional homework: Students complete missed material independently with tutor support

Communication is Key: Tutors will communicate their specific make-up plans directly to enrolled families via email. Families should stay in contact with individual tutors regarding any weather-related schedule changes for their classes.

Tuition and Weather Closures

Weather-related closures are considered unavoidable circumstances beyond the control of The Bridge Tutorial or individual tutors. Tuition will not be refunded for weather closures. Tutors will make reasonable efforts to provide make-up instruction or adjust curriculum as outlined above.

If excessive weather closures occur (more than the built-in buffer days), the Bridge Director will work with tutors to determine the best approach to ensure students receive appropriate instructional time.

Extended Closures

In the event of extended closures lasting multiple consecutive weeks (due to public health emergencies, extended facility issues, or other extraordinary circumstances), The Bridge Tutorial Director will:

- Communicate regularly with families about the situation and expected timeline
- Work with tutors to develop alternative instructional plans
- Explore options such as virtual instruction, extended school year, or curriculum adjustments
- Provide guidance to families regarding completion of coursework and grading policies

Family Preparedness

Families can help ensure smooth communication and minimal disruption during weather events by taking these proactive steps:

Before Weather Season:

- ✓ Verify your email address and phone number are current in the parent portal
- ✓ Add admin@thebridgetutorial.com to your email contacts to prevent notifications going to spam
- ✓ Bookmark thebridgetutorial.com for quick access to closure announcements
- ✓ Follow Bridge social media accounts for updates
- ✓ Have a plan for your student if a last-minute closure or early dismissal is announced

When Weather is Approaching:

- ✓ Check your email before leaving for The Bridge
- ✓ Visit the website for the latest updates
- ✓ Use your best judgment about whether conditions are safe for your family to travel
- ✓ If you choose not to attend due to weather, notify your student's tutors following standard absence procedures
- ✓ Ensure your student has tutor contact information for questions about missed work

Questions About This Policy?

Contact The Bridge Tutorial Administration:

 (901) 451-9857

 admin@thebridgetutorial.com

 thebridgetutorial.com

Check thebridgetutorial.com and your email for closure announcements

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